



*Powhatan Point Revitalization Association
PO Box 148, Powhatan Point, Ohio
Tel: 201-299-8321 FAX: 201-299-9757*

November 23, 2012

To: PPRA Board of Directors
From: PPRA Business Manager, Michael Stora
Subject: PPRA Meeting Minutes; 10-10-2012
Location: Masonic Temple

Meeting of 10-10-2012 called to order by Roberta Hendershot, at 7:00 pm. Four Directors present: R.Hendershot, Randy Sisson, Dorothy Milton and J. Green, as well as Kayla Van Dyne, Kathy Carpenter, Georgiana Green, and Diana Kennon

Presentation, Exhibit 1, was provided to guide meeting under a defined agenda:

- 1. Attendance was taken for quorum and found sufficient.**
- 2. Minutes for previous meeting were reviewed and approved without change.**
- 3. Treasurers report showed current account balance at \$3,440.00 with only \$250.00 being allocated for IRS for 501(C)3 registration.**

A \$90.00 obligation is required at closing on October 15th, 2012.

4. It was noted that the Switzerland School District had requested the PPRA close on the Powhatan School on October 15th, although they would not accept any conditions other than stated in the standard Sale T&C's presented at the auction. We submitted a request to reconsider our points as part of the closing.

5. It was noted that the PPRA received notification from the IRS that we required further information and added payment of \$450.00 to meet its final acceptance as a 501(c)3 certification.

6. Website implementation is on hold until school issue is resolved.

7. PPRA Director/Member Liability Insurance was approved for purchase but was deferred until school purchase is resolved to determine if a general liability plan will be needed.



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Reports were submitted for committees:

8. Powhatan High School Committee Report

Director Chairpersons: Jim Jack

Committee current tasks are as follows:

- a) Recruit committee members; (suggest Rose and Terry Snively, Chuck and Debbie Stora, Maude Brown, Kathy Carpenter, Dave Corwin, Judy/Donny Buff, Ed/Joanne Baldwin.
- (b) Develop new project plan to interest investors and service providers and submitted to school board the Letter Of Intent (LOI) for school board consideration.
- (c) Define renovation requirements and cost impact; develop facility plan and description (photo and descriptive narrative) for marketing the building space; and determine what county/state/federal grants, loan subsidies and support is available to us;
- (d) Develop a tenant lease plan (preliminary layout use described in attached graphic), begin dialog with potential tenants and visitation arrangements;
- (e) Establish task requirements, financial projections and implementation schedule for all major activities;

Activities:

Resolve major issues to implement school closing. Establish teams to address those efforts and distribute workload/objectives.

9. Powhatan as Destination Community Committee Report

Director Chairpersons: Dorothy Milton, Randy Sisson and Carolyn Rutter

Committee current tasks are as follows:

- (a) Recruit committee members; (suggest Marjorie Baumgarden, Tracey and Terry Matesick, Daniella Gummer,
- (b) Presented to attendees Dorothy Milton's effort to promote Trading Post, the Gallery and Arts efforts to attract patronage downtown and initial stages for the marketing of Powhatan as a destination community;
- (c) Coordinate with respective groups of the state/county tourism and arts councils;
- (d) Establish task requirements, financial projections and implementation schedule for all major activities;
- (e) Develop an events calendar to attract weekend programs vendors and participants;
- (f) Establish budget/space lease/entertainment/food costs financial projections to implement activities.

Action: Program discussion to be addressed in next meeting.

12. Adjourned Meeting at 8:15pm

Michael Stora, Business Manager
